

Hightower Trail Middle School PTSA Volunteer Form 2008-2009

www.hightowertrailptsa.org HTMS PTSA 3905 Post Oak Tritt Rd. Marietta, GA 30062

We would love to have you join our team of volunteers. No matter how much (or little!) time you have, there is a spot for you in PTSA! Please return your completed form to your child's homeroom teacher as soon as possible.

Volunteer's Name (Last, First)			Date
Email (For Committee and Volunteer use only)	Phone (Home)		Phone (Work, Cell, etc.)
1st Child's Name	Grade	Pod	Homeroom Teacher
2nd Child's Name	Grade	Pod	Homeroom Teacher
Do you have a job/ hobby/ talent/ skill that you would be willing to share with the students?			

- Arts in Education** – Help with arts related special programs such as Night of the Arts/Reflections/Honoring Our Heroes.
- Book Fair** – Work as cashier or assist with orders. Shifts available throughout the day at the fall and spring fair.
- Career Speaker** – Speak about your career in a class. Job/career _____
- Character Education** – Assist with the school wide character education lessons and ongoing character education efforts.
- Community Outreach** – Assist with projects throughout the year that help others in the community.
- Directory** – data entry and distribution of the school directory.
- Eighth Grade Dance** – Assist with the planning, decorating and hospitality of our annual 8th Grade Dance in May.
- Environmental Education/Earth Week** – Recycling and environmental projects/Earth Week in April.
- Exploratory Volunteers** – Help with special activities and in the classrooms as needed.
- Art** **Band** **Business** **Chorus** **FACS (Home Economics)** **Orchestra** **Media**
- Health/Youth Services** – Assist with Health related activities and projects such as Red Ribbon Week, Blood Drive, Hearing and Vision Screening, etc.
- Hospitality** – Principals Honor Roll Receptions (3) Teacher/Staff Luncheons/Appreciation Other Special Events
 Provide Food Setup/ Cleanup
- Legislative** – Assist legislative committee with awareness programs throughout the year.
- Literacy** – Assist with projects and programs that promote literacy among our students.
- Media Center** – Support the Media Staff by working three-hour shifts, twice or more a month. Training is provided.
- Membership** – Assist membership committee in August, September, October in promotion and distributing membership information.
- Newsletter Support** – Help edit and distribute *Trail Blazer* (paper newsletter)
- Office Volunteers** – Assist the front office staff by answering phones, sorting mail, checking students in and out, etc.
Shift hours are 8:30am -12:30pm or 12:30pm - 4:15pm, once or twice a month.
- Parent and Family Involvement** – Assist with parenting workshops and projects.
- Pod Volunteers** – Assist your child's pod teachers with classroom needs. 6th Grade 7th Grade 8th Grade
- Special Services** – Assist with projects and programs which promote disability awareness, such as Exceptional Children's Week.
- Volunteer Coordinator** – data entry and distribution of volunteers' listing to each committee chair.
- Committee Chair** - *Would you be interested in co-chairing a PTSA Committee?* Yes No

Which Committee? _____

Thank you! Questions contact Susan Hinck or Peggy Miller at htmsptsa@hightowertrailptsa.org
We are looking forward to working with you to make HTMS the best school for our children!

This form is also available online, www.hightowertrailptsa.org and click Volunteer.