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LOCAL UNIT BYLAWS

REVISED 2001 - AMENDED 2006

Hightower Trail Middle

School Name

3905 Post Oak Tritt Road

Street Address

Marietta

City

GA

State

30062

Zip Code

Cobb

County

9

PTA District

31374

Local Unit #

Affirmation: These Bylaws were voted upon and passed at the general meeting of the

Hightower Trail MS PTSA on (date)

2/12/07

Signed:

Beth Wortham

(PTA/PTSA President)

Kathy Hempel

Beth Wortham

President's Name

Kathy Hempel

4684 Three Springs Ct

Street Address

4003 Plantation Dr.

Marietta, GA 30062

City

Marietta, GA 30062

State

Zip Code

Do not write in this space

Approved by

Laura Boss

Date Approved:

3/22/07

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LOCAL UNIT BYLAWS
Revised 2001 - Amended 2006

ARTICLE I: NAME

The name of this organization is the **Hightower Trail MS PTSA** Parents and Teachers Association, **Marietta**, Georgia. It is a local PTA/PTSA organized under the authority of the Georgia Congress of Parents and Teachers, a branch of the National Congress of Parents and Teachers (the National PTA).

#ARTICLE II: PURPOSES

Section 1. The purposes of the PTA are:

- a. To promote the welfare of children and youth in home, school, community, and place of worship
- b. To raise the standards of home life
- c. To secure adequate laws for the care and protection of children and youth
- d. To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth
- e. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education

Section 2. The purposes of the PTA are promoted through an advocacy and educational program directed toward parents, teachers, and the general public; developed through conferences, committees, projects, and programs; and are governed and qualified by the basic policies set forth in Article III.

Section 3. The organization is organized exclusively for the charitable, scientific, literary, or educational purposes within the meaning of Section 501(c) (3) of the Internal Revenue Code or corresponding section of any future federal tax code (hereinafter "Internal Revenue Code").

#ARTICLE III: BASIC POLICIES

The following are basic policies of National PTA and the Georgia PTA:

- a. The organization shall be noncommercial, nonsectarian, and nonpartisan.
- b. The organization shall work with the schools and community to provide quality education for all children and youth and shall seek to participate in the decision-making process establishing school policy, recognizing that the legal responsibility to make decisions has been delegated by the people to boards of education, state education authorities, and local education authorities.
- c. The organization shall work to promote the health and welfare of children and youth and shall seek to promote collaboration between parents, schools, and the community at large.
- d. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, directors, trustees, officers, or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.
- e. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

- 58 f. Upon the dissolution of the organization, after paying or adequately providing for the debts and
59 obligations of the organization, the remaining assets shall be distributed to one or more nonprofit funds,
60 foundations, or organizations that have established their tax-exempt status under Section 501(c)(3) of the
61 Internal Revenue Code and whose purposes are in accordance with those of the National PTA.
62
- 63 g. The organization or members in their official capacities shall not, directly or indirectly, participate or
64 intervene (in any way, including the publishing or distributing of statements) in any political campaign
65 on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial
66 part of its activities to attempting to influence legislation by propaganda or otherwise.

67 **#ARTICLE IV: RELATIONSHIP WITH NATIONAL PTA AND GEORGIA PTA**

68 **Section 1.** This local PTA/PTSA shall be organized and chartered under the authority of the Georgia PTA in the area in
69 which this local PTA/PTSA functions, in conformity with such rules and regulations, not in conflict with the National
70 PTA Bylaws, as the Georgia PTA may in its bylaws prescribe. The Georgia PTA shall issue to this local PTA/PTSA an
71 appropriate charter evidencing the due organization and good standing of this local PTA/PTSA.
72
73

74 **A local PTA/PTSA in good standing is one that:**

- 75
- 76 **a. Adheres to the purposes and basic policies of the PTA;**
 - 77
 - 78 **b. Remits the national portion of the dues, on a monthly basis, through the state PTA to reach the**
79 **national office by dates designated by the National PTA;**
 - 80
 - 81 **c. Has bylaws approved according to the procedures of its state;**
 - 82
 - 83 **d. Submits annual audit report to the state office by the last business day of September;**
 - 84
 - 85 **e. Meets other criteria as may be prescribed by the Georgia PTA.**

86 **Section 2.** The articles of organization of this local PTA/PTSA include (a) the bylaws of such organization and
87 (b) articles of incorporation of such organization (in cases in which the organization is incorporated).
88

89 **Section 3.** This local PTA/PTSA shall adopt such bylaws for the government of the organization as may be approved
90 by the Georgia PTA. Such bylaws shall not be in conflict with the National PTA Bylaws or the bylaws of Georgia PTA.
91

92 **Section 4.** The purposes and basic policies of National PTA shall in every case also be the purposes and basic policies
93 of each constituent organization.
94

95 **Section 5.** Each officer or board member of this local PTA/PTSA shall be a member of this local PTA/PTSA.
96

97 **Section 6.** **Proxy voting by members of this PTA/PTSA shall be prohibited.**
98

99 **Section 7.** A PTA member shall not serve as a voting member of this local PTA/PTSA board while serving as a paid
100 employee of or under contract to this local PTA/PTSA.
101

102 **Section 8.** Only members of this local PTA/PTSA who have paid dues for the current membership year may participate
103 in the business of this local PTA/PTSA.
104

105 **Section 9.** The members of the nominating committee for officers of this local PTA/PTSA shall be elected by the
106 general membership, and must be a member of this PTA/PTSA.
107

108 **Section 10.** This local PTA/PTSA shall keep such permanent books of account and records as shall be sufficient to
109 establish the items of gross income, receipts, and disbursements of the organization, including, specifically, the number
110 of its members, the dues collected from its members, and the amounts of dues remitted to the Georgia PTA. Such books
111 of account and records shall at all reasonable times be open to inspection by an authorized representative of the Georgia
112 PTA or, where directed by the committee on state and national relationships, by a duly authorized representative of the
113 National PTA.
114

115 **Section 11.** The charter of this local PTA/PTSA shall be subject to withdrawal and the status of such organization as a
116 local PTA/PTSA shall be subject to termination, in the manner and under the circumstances provided by the bylaws of
117 the Georgia PTA.
118
119

120
121 **Section 12.** This local PTA/PTSA is obligated, upon withdrawal of this charter by the Georgia PTA:

- 122
123 a. To yield up and surrender all of its books and records and all of its assets and property to the Georgia
124 PTA or to such agency as may be designated by the Georgia PTA or to another local PTA/PTSA
125 organized under the authority of the Georgia PTA;
- 126
127 b. To cease and desist from the further use of any name that implies or connotes association with the
128 National PTA or the Georgia PTA or status as a constituent organization of the National PTA; and
129
- 130 c. To carry out promptly, under the supervision and direction of the Georgia PTA, all proceedings
131 necessary or desirable for the purpose of dissolving this PTA/PTSA.
132

133 **Section 13.** This local PTA/PTSA shall include in its bylaws provisions corresponding to the provisions of state bylaws
134 identified by the number symbol (#).
135

136 **ARTICLE V: MEMBERSHIP AND DUES**

137
138 **#Section 1.** Every individual who is a member of this local PTA/PTSA is, by virtue of that fact, a member of the
139 National PTA and of the Georgia PTA by which this local PTA/PTSA is chartered, and is entitled to all the benefits of
140 such membership.
141

142 **#Section 2.** Membership in each local PTA shall be open, without discrimination, to anyone who believes in and
143 supports the Mission and Purposes of the National PTA.
144

145 **#Section 3.** This local PTA/PTSA shall conduct an annual enrollment of members but may admit individuals to
146 membership at any time.
147

148 **#Section 4.** Each member of a local PTA/PTSA shall pay annual dues as may be determined by the organization. The
149 amount of the dues shall include the portion payable to the state PTA as determined by the state, and the portion payable
150 to the National PTA as recommended by the board of directors and approved by 2/3 majority of the voting body at the
151 National PTA annual convention.
152

153 **#Section 5.** The national portion of each member's dues shall be one dollar, seventy-five cents (\$1.75) per annum.
154

155 **#Section 6.** The Georgia PTA portion of each member's dues shall be one dollar (\$1.00) per annum.
156

157 **Section 7.** Each member of this local PTA/PTSA shall pay annual dues of **\$5.00** to said organization. The amount of
158 such annual dues shall include the portion payable to the Georgia PTA and the portion payable to the National PTA.
159

160 **#Section 8.** The state and national portions of the dues paid by each member of this local PTA/PTSA shall be set aside
161 by this local PTA/PTSA and remitted to the Georgia PTA on a monthly basis. Each state PTA shall pay to the National
162 PTA the amount of the national portion of dues paid by all members of local PTAs/PTSAs in its area.
163

164 **#Section 9.** The Georgia PTA does not allow family memberships.
165

166 **ARTICLE VI: OFFICERS AND THEIR ELECTION**

167
168 **#Section 1.** The officers of this PTA/PTSA shall consist of:
169

- 170 • one (1) president or two (2) individual co-presidents, and
171
172 • 2 vice-president(s) *(designate officer's responsibilities and titles, if applicable), and
173 *
174
175
176

- 177 • 2 secretary(ies) *(designate officer's responsibilities and titles, if applicable), and
- 178 *
- 179
- 180
- 181
- 182 • a treasurer. (Georgia PTA does not approve co-treasurers).
- 183
- 184 • Other:
- 185
- 186

187 Please note: The Parliamentarian is not elected but is appointed by the President.

188

189 **#Section 2.** Officers shall be elected in the month of April.

190

191 **#Section 3.** The vote shall be conducted by ballot. When there is but one candidate for an office, the ballot for that

192 office may be dispensed with and election held by voice vote. A majority vote shall be required for election.

193

194 **#Section 4.** The following provisions shall govern the qualifications and eligibility of individuals to be officers of this

195 PTA/PTSA:

- 196 a. Each officer shall be a member of this local PTA/PTSA.
- 197
- 198 b. No officer may be eligible to serve more than two consecutive terms in the same office. Each officer
- 199 shall have a vote.
- 200
- 201 c. A person who has served in an office for more than one half of a full term shall be deemed to have
- 202 served a full term in such office.
- 203
- 204 d. No member shall serve as a council president while serving as a local unit president.
- 205

206

207 **#Section 5.** Officers shall assume their official duties following the close of the school year and serve for a term of 1

208 year(s) or until their successor is elected.

209

210 **#Section 6.** A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority

211 vote of the board of directors, notice of such election having been given to the board of directors. In case a vacancy

212 occurs in the office of president, the first vice-president shall serve notice of the election.

213

214 **#Section 7.** There shall be a nominating committee composed of 5 members (must be an uneven number) and 2

215 alternates who shall be elected by this local PTA/PTSA at a regular general membership meeting at least one month prior

216 to the election of officers, as outlined in Article VI, Section 2.

- 217 a. All members of the nominating committee shall be a member of this PTA/PTSA.
- 218
- 219 b. The committee shall elect its own chair.
- 220
- 221 c. The nominating committee shall nominate an eligible person for each office to be filled and report its
- 222 nominees at the regular general membership meeting in April at which time additional nominations may
- 223 be made from the floor.
- 224
- 225 d. Only those individuals who are current members of this local PTA and who have signified their consent
- 226 to serve if elected shall be nominated for, or elected to, such office.
- 227
- 228 e. The president is not eligible for election to the nominating committee.
- 229
- 230 f. The principal is eligible to serve if elected.
- 231

232

233 **#Section 8.** The slate of proposed officers shall be posted in the school office at least ten (10) days prior to the election

234 meeting.